

THE OPENNESS OF LOCAL  
GOVERNMENT BODIES  
REGULATIONS 2014/  
THE LOCAL AUTHORITIES  
(EXECUTIVE ARRANGEMENTS)  
(MEETINGS AND ACCESS TO  
INFORMATION) (ENGLAND)  
REGULATIONS 2012



RECORD OF OFFICER DECISION  
TAKEN

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**Decision Taker: Andy Cole**

**Subject: Public Health Funerals Contract**

**Record of Decision Taken: Decision to extend the Public Health Funeral Contract by 12 months**

**Reason(s) for the Decision: Contract allows for a 12 month extension. We are very happy with the level of service and value for money which we are receiving from our current contractor.**

**Information: No further info**

**Alternative Options considered and rejected at the time of the decision:**

Option to re-procure - but satisfied with current contractor performance.

**Declaration of any Conflict of Interest made by any Councillor consulted by the officer or declared when granting the specific authorisation to take the decision (including details of any dispensations granted by the Ethics Committee)**

N/A

**List Of Background Papers** that were relied on in making the decision or the decision is based (but not including published works or those which disclose exempt or confidential

information (as defined in rule 10 of appendix 15 (Access to Information Procedural Rules) and the advice of a political advisor)

Contract for Public Health Funerals

**Date that decision was taken: 20<sup>th</sup> October 2021**

**Date of Publication of decision:**

**Financial Implications:** (NOTE: Please state if there are any financial implications. If so, state if there are sufficient funds within the agreed budget. If there are not sufficient funds, please state how the decision will be financed)

Forms part of existing budget. No increase in cost.

**Consultation undertaken:**

The following have been consulted prior to the decision being taken:

<b>Consultee</b>	<b>Consulted</b> Yes / No / Not applicable	<b>Date</b>
Executive Member	N/A	
Ward Member(s)	N/A	
Chief Executive	N/A	
Head of Service (name)	YES	20/10/2021
Legal/Procurement	YES	20/10/2021
Finance	N/A	

**GUIDANCE NOTES TO OFFICERS:**

**Exempt/Confidential information:** Please note that the contents of the decision or background papers must not disclose exempt or confidential information (as defined in rule 10 of appendix 15 (Access to Information Procedural Rules) and the advice of a political advisor) as the record of decision is a public record.

**Publication of record:** Please forward the decision together with any background papers that have not already been published to Member Services for publication. The record

and background papers must be kept by the decision taker for **6 years** from the date that the decision was taken.